



EMPOWER 2025

Human Resources and Management Conference

Wednesday, April 16, 2025

Drury Plaza Conference Center – Cape Girardeau, MO

3351 Percy Drive

\$120.00 PER BOOTH

Thank you for your interest in participating in the **EMPOWER 2025 Human Resources and Management Conference**. To better serve you, please complete the information below.

Deadline to register is **April 4, 2025** with payment & registration received by Gina.

SPACE IS LIMITED. NOTE: If you are unable to attend (after submitting registration), you cannot reassign your booth to another company. Reach out to the conference committee for further direction. **No refunds after March 31, 2025.**

Vendor Name _____

Address _____

City / State / Zip _____

Phone _____

Email Address (of contact person) _____

Attendee's _____ (if additional
_____ people at booth)

- Set up at Drury – conference center open April 15th (2:00 – 5:00 pm) and starting at 6:00 am the day of the event.
- Registration will be accepted on a first come/paid basis. Exhibit space will be assigned by the conference committee.

Select the appropriate option:

I wish to be a VENDOR at the conference. \$120 (includes one free lunch)
Include (#)_____extra staff for breakfast/lunch @ \$23.00 each.

- Each vendor will be supplied with one 8 ft. oblong table. No table covers or skirting provided.
- Should you have special needs, please note below and we will make every attempt to accommodate.

I must have access to electric. Special requests: _____

We welcome any interest you may have to provide promotional items at your vendor booth. We will hold prize drawings throughout the day. If you would like to participate in this, please note below. Thanks!

Yes, I will donate a prize or gift for attendee drawings.

If you are interested in “sponsoring an attendee table” for \$25.00 each, you may indicate below. Marketing material as well as decorations are acceptable as long as they do not obstruct or disturb attendees during the conference. **Vendors who sponsor a table(s) will be eligible for a drawing for a FULL booth reimbursement (a \$120 value)!** The more tables you sponsor, the greater the chance to win!

Yes, I will sponsor an attendee table at \$25 per table (#)_____ (maximum 3 tables)

I wish to be a SPONSOR at the conference. Sponsor gift: \$_____ (see sponsor levels below)

LEVEL	AMOUNT	INCLUDES
Gold	\$500	<ol style="list-style-type: none"> 1. Display company logo on conference tables 2. Vendor fee waived 3. 2 FREE Lunches 4. 2 FREE conference registrations 5. 1 FREE table sponsorship 6. Include your company name/logo on all marketing and communications (online and print)
Silver	\$400	<ol style="list-style-type: none"> 1. Display company logo on conference tables 2. Vendor fee waived 3. 1 FREE Lunch 4. 1 FREE conference registration 5. 1 FREE table sponsorship 6. Include your company name/logo on all marketing and communications (online and print)
Bronze	\$300	<ol style="list-style-type: none"> 1. Display company logo on conference tables 2. Vendor fee waived 3. 1 FREE Lunch 4. Include your company name/logo on all marketing and communications (online and print)
Snacks <i>(limited to 5 sponsors)</i>	\$50	<ol style="list-style-type: none"> 1. Include your company name on snacks

(Remember to include payment with your registration form.)

Total Payment Sent \$_____

Checks payable to: CAPA

CONTACT INFO:

Gina Snyder

Phone: 573-339-6706

Email: gsnyder@cityofcape.org

MAIL TO: City of Cape Girardeau HR

ATTN: Gina Snyder

44 N. Lorimier

Cape Girardeau, MO 63701

